



**DEPARTMENT OF THE AIR FORCE  
366TH MISSION SUPPORT GROUP (ACC)  
MOUNTAIN HOME AIR FORCE BASE IDAHO**

MEMORANDUM FOR PRIVATE ORGANIZATIONS/UNOFFICIAL ACTIVITIES

FROM: 366 MSG/CC

SUBJECT: Use of Name or Abbreviation of the Installation or Organizational Unit

1. Private Organizations and Unofficial Activities are self-sustaining special interest groups that are not federal entities and are not to be treated as such. These groups are set up by people acting exclusively outside the scope of any official capacity as officers, employees, or agents of the Federal Government. They operate on Air Force installations with the written consent of the installation commander or the delegated authority.
2. Furthermore, private organizations and unofficial activities must ensure compliance with requirements of Air Force Instruction 34-223, *Private Organizations (PO) Program*, to prevent the appearance of an official sanction or support by the DoD. Paragraph 10.1.2., states POs operating on DoD installations may use the name or abbreviation of the DoD, an Air Force organizational unit or installation in the PO name provided that the status as a PO is apparent and unambiguous and there is no appearance of official sanction or support by the DoD.
3. The 366 FW/CC has delegated private organization and unofficial activities name approval to 366 MSG/CC per AFI 34-223, para 6.4. All POs and UAs may not include the words “Air Force”, “Department of Defense”, “Mountain Home Air Force Base”, “366th Fighter Wing”, “Squadron” or “Group” in their name to ensure members of the public will not assume the organization is an official part of a DoD unit.
4. Compliance with this policy is mandatory. For more information contact the Private Organization Monitor at 828-8622 or [366FSS.Marketing@us.af.mil](mailto:366FSS.Marketing@us.af.mil).

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GARY B. KUBAT, Colonel, USAF  
Commander

Signed by: KUBAT.GARY.B.1160166920